

School Board
Nadia T. Combs, Chair
Henry "Shake" Washington, Vice Chair
Lynn Gray
Stacy A. Hahn, PH.D.
Karen Perez
Melissa Snively
Jessica Vaughn



Superintendent of Schools
Addison G. Davis

Principal
AnnaMarie Rothenbush

Assistant Principal
Karen Fuentes

Lillian Symmes Elementary

'IT'S GREAT TO BE A SHARK!'

Important things to know:

1. TEACHER ASSIGNMENT:

If you will look at the address label on your letter you will see a four-digit number in the right hand corner. Match this number with the attached teacher name/number sheet and you will have your child's grade, teacher name, and room number.

EXAMPLE: To the parents of: KG 01
Jane Ross

The first two digits "KG" show the child is in kindergarten. The last two digits "01" identify the teacher. These instructions are also on the Student Placement Sheet.

2. FIRST DAY:

School will begin on Wednesday, August 10, 2022. Classes begin at 7:40 a.m. Students should be in their seats by 7:40 a.m. or they will be considered tardy. Students should not arrive at school before 7:10 a.m. Supervision is provided starting at 7:10 a.m. School hours are 7:40 a.m. to 1:55 p.m.

3. FIRST DAY PROCEDURES:

On the first day of school, staff members will be posted around campus to help direct students to their proper room assignments. Please have your child at the bus stop at least ten minutes before the scheduled time. **Parents, please fill out the name tag on the following page. This will assist us in getting your child to his/her class. Also, please complete the "travel to and from school" information. Pin this to your child's shirt with a safety pin.** We encourage you to monitor your child at the bus stop in the morning and afternoon. Parents are responsible for student conduct prior to bus pick-up and after bus drop-off.

4. DROP-OFF/PICK-UP:

Car riders should be dropped off after 7:10 a.m., on the ramp on the side of the Cafeteria. You are encouraged to allow your child to ride the bus if transportation is provided for your community. This will help reduce the number of cars during these periods of time. WE GREATLY APPRECIATE YOUR COOPERATION AND UNDERSTANDING.

5. CHANGE OF TRANSPORTATION:

Please notify the office either in person or in writing of any transportation changes. Any emergency change should be done prior to 1:15 by fax with your picture I.D. The school's fax number is (813)740-4186. Sign outs will end at 1:30 P.M.

6. LUNCHES:

School lunches will be free for ALL students this year as we are a CEP school. Breakfast will be free to all students. If you child will be eating breakfast at school please be sure they arrive in plenty of time to eat. Serving ends at 7:35.

7. BACKPACKS:

Each student should have a backpack. This will ensure the safety of school supplies as well as personal items. Please make sure to label it with your child's first and last name.

8. OPEN HOUSE:

Saturday, August 6, 2022 from 8:30 am to 10:30 am

PLEASE CUT ALONG LINE AND ATTACH TO YOUR CHILD'S SHIRT

My child's name is: _____

His/Her phone number is: _____Teacher Assigned is: _____

HE/SHE WILL BE GOING HOME (CHECK ONE BELOW, INCLUDE BUS & STOP NUMBER OF THE SCHOOL BUS)

_____BUS #_____ STOP#_____

_____CAR RIDER

_____WALKER

_____HIGH 5 AFTERSCHOOL PROGRAM

_____DAY CARE PICK UP

NAME OF DAY CARE_____

